



KIDS

Children's Ministry Job Descriptions

Loving and leading every child into a lifetime relationship with Jesus

- **Position: Nursery Lead Teacher**
- **Times:** Sunday School 9:15am-10:15am, Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** Prepare simple lesson (provided by Children's Pastor) prior to service
- **Qualifications:** age 18 or older, love children birth to age 3, dependable
- **Details:** Pray over children, teach basic Bible lessons and create a worshipful environment

- **Position: Nursery Assistant**
- **Times:** Sunday School 9:15am-10:15am, Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** None
- **Qualifications:** age 14 or older, love children birth to age 3, dependable
- **Details:** Assist Nursery lead teacher

- **Position: Preschool Lead Teacher**
- **Times:** Sunday School 9:15am-10:15am, Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** Prepare lesson (provided by Children's Pastor) prior to service
- **Qualifications:** age 18 or older, love kids, dependable
- **Details:** Creatively teach Biblical lessons to preschool children

- **Position: Preschool Assistant**
- Sunday School 9:15am-10:15am, Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** None
- **Qualifications:** age 14 or older, love preschoolers, dependable
- **Details:** Assist preschool lead teacher

- **Position: Elementary (1st-6th grade) Lead Teacher**
- **Times:** Sunday School 9:15am-10:15am, Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** Prepare lesson (provided by Children's Pastor) prior to service
- **Qualifications:** age 18 or older, love kids, dependable
- **Details:** Creatively teach Biblical lessons to elementary children

- **Position: Elementary (1st-6th grade) Assistant Leader**
- **Times:** Sunday School 9:15am-10:15am, Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** None
- **Qualifications:** age 14 or older, love kids, able to follow directions
- **Details:** Assist Lead Teacher

- **Position: Greeter/Registration Leader**
- **Times:** Sundays 9:15am-9:40am and 10:15am-10:40am, Wednesdays 6:45pm-7:10pm
- **Preparation:** None after training
- **Qualifications:** Age 18 or older, pleasant, friendly, like people
- **Details:** Greet parents/children, instruct parents on sign-in/sign-out procedure, direct to the kid's areas.

- **Position: Worship leader**
- **Time:** Sundays 10:15am-10:50am, Wednesdays 6:45pm-7:20pm
- **Preparation:** Prepare worship sets
- **Qualifications:** Good singing voice, energetic, loves kids
- **Details:** Lead children in worship

- **Position: Musician**
- **Time:** Sundays 10:15am-10:50am, Wednesdays 6:45pm-7:20pm
- **Preparation:** Practice worship set prior to service
- **Qualifications:** Able to play instrument well
- **Details:** Play instrument with worship band helping to lead children in worship

- **Position: Set-design, Room Décor, Create/find props**
- **Times:** Flexible
- **Preparation:** None
- **Qualifications:** age 14 or older, good artist, painter, carpenter
- **Details:** Create sets for special events, find/make props as needed

- **Position: Video/Sound Leader**
- **Times:** Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** Meet with Children's Pastor 15 minutes prior to service to review video & sound needs
- **Qualifications:** age 14 or older, dependable
- **Details:** Operate video and sound during kid's elementary service

- **Position: Drama/Skit Team**
- **Time:** Periodically on Sundays and/or Wednesdays during service time
- **Preparation:** Meet with creative team members and prepare drama/skit prior to service
- **Qualifications:** age 14 or older, creative
- **Details:** Work with lead teacher to prepare and present creative Bible lesson skit/drama

- **Position: Puppet Ministry Team**
- **Time:** Periodically on Sundays and/or Wednesdays during service time and special events
- **Preparation:** Meet with puppet team members and prepare presentation prior to service
- **Qualifications:** age 14 or older, like to act, experience with puppets or would like to learn
- **Details:** Work with children's pastor to coordinate puppet presentations periodically

- **Position: Ministry Games Leader**
- **Time:** Some Sundays, Wednesdays and during special events
- **Preparation:** Prepare and lead games related to Bible lesson for children
- **Qualifications:** 18 or older, loves games
- **Details:** Create and lead games for children

- **Position: Small Groups Leader**
- **Times:** Approx. 20 minutes during service times: Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** Lead small group time with children
- **Qualifications:** 18 or older, likes talking with kids
- **Details:** Ask children questions, engage in conversations

- **Position: Office Helper**
- **Time:** Any time during work hours: Mon.-Thurs. 9am to 4pm
- **Preparation:** None
- **Qualifications:** age 14 or older, enjoy organizing, working in office
- **Details:** Assist Children's Pastor with office duties such as filing, organizing, copies, etc.

- **Position: Special Needs Leader**
- **Times:** Sunday School 9:15am-10:15am, Sunday Service 10:15am-12pm, Wednesdays 6:45pm-8pm
- **Preparation:** None
- **Qualifications:** age 18 or older
- **Details:** Assist children with special needs as needed

- **Position: Photographers**
- **Time:** Some Sundays, Wednesdays and during special events
- **Preparation:** None
- **Qualifications:** age 18 or older, takes great photos, dependable
- **Details:** Take photos and video of children participating during Sunday and/or Wed. services and at special events.

- **Position: Crafts Leader**
- **Time:** Some Sundays, Wednesdays and during special events
- **Preparation:** Prepare and present crafts to children
- **Qualifications:** Creative, loves crafts
- **Details:** Create and lead crafts

- **Position: Shopper**
- **Time:** Flexible
- **Preparation:** None
- **Qualifications:** Love to shop for deals!
- **Details:** Purchase candy, food, prizes and other items needed for kid's ministry.